

No .A -12020/4/2011Estt.I (pt)  
Government of India  
Ministry of Rural Development

Krishi Bhavan, New Delhi-110 114

Dated the 13<sup>th</sup> January, 2012

**OFFICE ORDER**

With reference to this Ministry's communication dated 11<sup>th</sup> January, 2012, Mrs. Rekha Gupta, retired Dy. C & AG is engaged as full time Consultant designated as Adviser (Audit) in the Department of Rural Development, for a period of six months from **2.1.2012** (i.e from the date of assumed charge) subject to following terms and conditions:-

i) **Period of Engagement:** Adviser(Audit) will be engaged as Adviser (Audit) for a **period of six months**, with effect from the date of assumption of charge as Adviser (Audit) i.e w.e.f. **2.1.2012**. The engagement will, however, be liable to be terminated at any time without assigning any reasons therefor.

ii) **Fee and local Conveyance:** Adviser (Audit), will be paid a Consolidated Fee which will comprise of Last Pay drawn before retirement + DA on the date of retirement - pension being drawn by her i.e.. [(Rs. 80,000.00 + Rs. 46,400 )- Rs.40,000.00]= **Rs. 86,400.00**

iii) **Drawal of Pension:-** The Adviser shall continue to draw pension and the dearness relief on pension during the period of her engagement as Adviser (Audit). Her engagement as Adviser (Audit) shall not be considered as a case of re-employment.

iv) **Allowances:-** The Adviser (Audit) shall not be entitled to any allowances such as DA, CCA, HRA, CGHS, Medical Reimbursement or any other relief etc.

v) **TA/DA:** Adviser (Audit) may be allowed to draw TA/DA as per normal rules applicable to any serving Secretary level officer in the Ministry of Rural Development while she is on official tour.

vi) **Head quarters:** Though the Headquarters of the Adviser (Audit) will be at Delhi, she may be liable to serve anywhere in India.

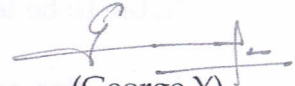
vii) **Telephone:** Adviser (Audit) will be entitled to reimbursement of telephone facilities at residence upto Rs. 2800/-.

viii) **Leave:-** Adviser(Audit) shall be eligible for **8 days' leave** in a calendar year on pro-rata basis. Therefore, the adviser (Audit) shall not draw any remuneration in case of absence beyond 8 days in a year (calculated on a pro-rata basis). Also unavailed leave in a year cannot be carried forward to next calendar year.

ix) **Library Facilities:** The Adviser (Audit) shall have access to the Department of RD's Library during this period and will be allowed to borrow books as per the Library Rules.

x) **Duties and Functions:** - The Adviser (Audit) will be required to discharge the following duties and responsibilities :-

- a) To guide MoRD in preparing proper institutional frame work to ensure accountability and transparency in the implementation of MGNREGA and other flagship programmes.
- b) To assist the Ministry in putting in place an effective framework for accounts and audit of MGNREGA and other RD Schemes.
- c) To assist MoRD in its efforts to build the capacity of State Local Fund Audit officials through Regional Training Institutes of C&AG
- d) To guide MoRD in developing institutional framework for conducting social audit for MGNREGA and other RD Schemes.
- e) To guide MoRD to help States to prepare for audit by Office of C& AG.
- f) To advise on-course corrective actions to be taken based on outcome of Performance Audit.

  
(George Y)

Under Secretary to the Govt. of India

13/1/2012

**Distribution:-**

- i) Smt. Rekha Gupta, Adviser (Audit)
- ii) PS to M (RD)/ PS to MOS (RD-PJ)/ PS to MOS (RD-SA)/ PS to MOS (RD-AS)
- iii) Office of the Secretary (RD)/ Secretary (DWS)/ Secretary (LR)/ AS & FA.
- iv) **Consultant (Finance)**
- v) PSs to all Joint Secretaries / Adviser (Stat.)
- vi) General Section/O&M/Estt.II/Library/NIC/Vigilance Desk/IEC (RTI)
- vii) Cash Section - 2 copies
- viii) PAO (RD)/DCA
- ix) Hindi Section for Hindi Version.
- x) All Officers/Sections.
- xi) Office folder.