

NLM, V&MC and Area Officers Schemes

I. Objective/purpose of the public authority

Vision / Mission Statement

Improving the efficacy of various programmes of the Ministry through rigorous monitoring of programmes and evaluation of Schemes.

Brief history

1. **NLM Scheme:** The Scheme is designed for enabling an independent Monitoring by involving retired Civil/ Defence service personnel. The Scheme was launched in the year 2004.
2. **V&MC Scheme:** The V&MCs provide active role for Members of Parliament and other people's representatives in reviewing the implementation of Rural Development Programmes. The Scheme was launched in the year 2002.
3. **Area Officers Scheme:** The Scheme was launched in the year 1994 as an important monitoring mechanism, by deploying senior officers of the Ministry in the field.

Duties

Preparation of guidelines, reviewing the schemes and monitoring the programmes of the Ministry through various monitoring mechanism

Main activities/functions

Monitoring of all Rural Development Programmes of the Ministry through Vigilance and Monitoring Committees (V&MCs), National Level Monitors(NLMs) and Area Officers Schemes.

List of services being provided with a brief write-up on them

NA

Organizational Structure Diagram at various levels namely State, directorate, region district, block etc

NA

Expectation from the public for enhancing its effectiveness and efficiency.

Effective monitoring of RD programmes to ensure that the programmes are implemented in accordance with the guidelines and the assistance reaches the poor in full measure.

Arrangements and methods made for seeking public participation / contribution.

NA

II. Please provide details of the powers and duties of officers and employees of the organization.

Monitoring of programmes of the Ministry.

- III. Please provide list of rules, regulations, instructions, manual and records, held by public authority or under its control or used by its employees for discharging functions as per the following format. This format has to be filled for each type of document.**

Guidelines have been framed for V&MC, NLM and Area Officers Schemes and posted on the Ministry's website (www.rural.nic.in)

- IV. Whether there is any provision to seek consultation/participation of public or its representatives for formulation of policies? If there is, please provide details of such policy in following format.**

No

- V. Use the format given below to give the information about the official documents. Also mention the place where the documents are available e.g. at secretariat level, directorate level, others (Please mention the level in place of writing "Others").**

-NA-

- VI. Please provide information on Boards, Councils, Committees and Other Bodies related to the public authority in the following format**

Vigilance and Monitoring Committees (V&MCs) at State and district levels have been reconstituted after the formation of XVth Lok Sabha. The detailed guidelines indicating Composition and Terms of Reference are available on the website of the Ministry (www.rural.nic.in) under the link V&MC.

- VII. Please provide contact information about the Public Information Officers, Assistant Public Information Officers and Department Appellate Authority of the Public authority**

Name Designation & Address of CPIO	Phone No. E-Mail Fax No.	Appellate Authority Name, Designation, Address Phone No. E-Mail
Shri D.K.Singh Under Secretary (Mon.) R.No.366-C, Krishi Bhavan, New Delhi.	23386378 dhannu1968@gmail.com ail.com	Shri P.Manoj Kumar Director (V&MC) Krishi Bhavan, New Delhi. 011-23382070 manu_iss1998@yahoo.com

- VIII. What is the procedure followed to take a decision for various matters?
(A reference to Secretariat Manual and rule of Business Manual, and other Rules/regulations etc. can be made)**

With the approval of competent authority, following the guidelines and instructions

IX. What are the documented procedures/laid down procedures/Defined Criteria/Rules to arrive at a particular decision matters? What are different levels through which a decision process moves?

Guidelines & Instructions

Assistant Director - Under Secretary – Director – Adviser (Statistics) – Secretary (Rural Development) – Minister of Rural Development

X. What are the arrangements to communicate the decision to the public?

Website of the Ministry (www.rural.nic.in)

XI. Which are the offices at various levels whose opinions are sought for the process of decision making

Central Ministries/ State Governments

XII. Who is the final authority that vets the decision?

Minister of Rural Development

XIII. Please provide information separately in the following format for the important matters on which the decision is taken by the public authority.

- Nomination of MPs/non-officials /NGOs to State level V&MCs
- Nomination of Chairman/Co-Chairman of district level V&MCs
- Selection, orientation and deployment of NLMs
- Modifications in the schemes.

XIV. Directory of Officers and Employees

Given under chapter heading “Directory of Officers”

XV. Please provide information about the details of the budget for different activities under different schemes in the given format :

No separate allocation for these schemes. The Budget comes from the main head i.e. Management Support Services to Rural Development Programmes.

XVI. The Manner of Execution of Subsidy Programmes

NA

XVII. Particulars of Recipients of concessions, permits or authorization granted by it

NA

XVIII. Please provide the details of the Norms/Standards set by the Department for execution of various activities /programmes.

S.No.	Item of work	Prescribed norms
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1.	Request for nomination to State level V&MCs	Disposal within 15 days of receipt of request
2.	Request for nomination as Chairman/Co-Chairman of district level V&MCs	Disposal within 15 days of receipt of request
3.	Request for deployment of NLM for conducting inquiry.	Disposal within 7 days of receipt of request
4.	Forwarding of NLMs Reports to the Programme Div.	Within two days of receipt of the report
5.	Deputing Area officer to attend Meeting of State level V&MCs	Within 10 days of receipt of request

XIX. Please provide the details of the information related to the various schemes which are available in the electronic format

Guidelines in respect of the Schemes V&MC, NLM and Area Officers, the Chairman/Co-Chairman of district level V&MCs; Panel of NLMs.

XX. Means, methods or facilitation available to the public which are adopted by the department for dissemination of information.

Awareness generation through intensive IEC activities using electronic media print, press advertisements, workshops, outdoor through DAVP and interpersonal communication through DFP and S&DD have been taken up.

XXI. Frequently Asked Questions and their Answers

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XXII. Related to seeking Information

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XXIII. With relation to training imparted to public by Public Authority

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